



SHOALHAVEN NEIGHBOURHOOD SERVICES INC.

Stronger connections. Stronger communities.

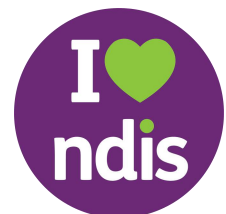
ANNUAL REPORT

Financial Year 2021-2022



Connecting community

*Australian Home
Care Standards
Accredited provider*



Registered NDIS Provider

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Company Information



Shoalhaven Neighbourhood Services (SNS) Inc.

41 Worrigeer St
Nowra NSW 2541
P 02 4421 5077
info@sns.org.au
www.sns.org.au

Home of the Neighbourhood Centres

Nowra

41 Worrigeer St
Nowra NSW 2541

East Nowra

2/80 Park Rd
Nowra NSW 2541

***Social Support services for people
over 65, Aboriginal and Torres
Strait Islander people who are 50
and people with an approved
NDIS plan***

Commonwealth Home Support Programme (CHSP) + NDIS

41 Worrigeer St
Nowra NSW 2541

Connect with us on Social Media:



FACEBOOK

Shoalhaven Neighbourhood Services Inc



INSTAGRAM

ShoalhavenNeighbourhoodService



TWITTER

@SNSnowra

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Presidents Report 2021-2022

I have much pleasure in presenting this report to you. This has been my first year as President and I have enjoyed the experience and everyone I have met through this organisation. This report is for the period 1 July 2021 to 30 June 2022.

During the year we navigated through challenges such as COVID-19 and local flooding. The health and safety of staff, volunteers and the public using our services were a big priority to us. Thanks to our dedicated and hard-working staff and volunteers who supported our clients.

We provided services for NDIS participants, Commonwealth Home Support Programme clients, Brokerage clients and Targeted Early Intervention clients. The funding we received enabled many community programs to be run to help make our local community a stronger and more connected one. These include playgroups, harmony day, multicultural events and cooking programs etc.

There have been a lot of changes in the aged care sector which we are continually being updated on. We will continue to focus on and adapt to these changes and reforms over the next financial year.

I would like to thank Maxine for her guidance and knowledge and the members of the Management Committee; Judith Reardon – Vice president, Emma Wood – Secretary, Alan Stasiukynas – Treasurer and general committee members Anne Talbot, Louisa Stewart and during the year we welcomed Louise Byrne onto our committee.

Thank you everyone and best wishes for the coming year.

Debra Waddell
President
2021-2022

Organisational Update

Overview

During the 2021-2022 financial year our programs, activities and partnerships, whilst continuing to be significantly impacted by the COVID-19 pandemic operated as per our COVID-19 safety plan. We were able to reach 15,369 community members which has been achieved through the delivery of:

- 6 events were held with a total of 377 people in attendance;
- 2,246 individuals have utilised the meeting rooms at our Neighbourhood Centres with 393 bookings made;
- 625 attendees were supported through the delivery of education and skills training, community programs and community sector coordination and planning;
- 6 resources were developed or maintained reaching a total of 12,021 people;
- 1,638 occasions of support was provided through information and referral support, phone support, advocacy, drop in support and form filling;
- 4 people were sponsored through the Work and Development order scheme which resulted in \$2,802 paid off in fines;
- 2 student placements were supervised; and
- 5,098 hours of direct support was provided to 94 clients through our Social Support Program.

The management committee and staff have also:

- Consulted and introduced a mandatory COVID-19 vaccination policy;
- Finalised the implementation of a new client management system which has enabled us to streamline some of our internal systems and processes;
- Continued to adapt our service delivery and implement and review our COVID-19 Safety Plan to accommodate the ever changing health advice in relation to the COVID-19 pandemic;
- Expanded our community networks by becoming a member of the Nowra Community Drug Action (CDAT) Committee; and
- Kept up to date with changes to the Aged Care sector. These reforms involve four key areas of change being: Aged Care Act, Aged Care Regulation, Service Delivery Model and Aged Care Standards.

2021-2022 Highlights

Continued to adapt our service delivery so that we were able to continue to provide services during a pandemic

Consulted and implemented a mandatory COVID-19 vaccination policy

Joined the Nowra Community Drug Action Team (CDAT) committee.

Introduced a new Client Management System

Kept informed about the up and coming Aged Care reforms

Organisational Update (continued)

Strategic plan (2020-2022) outcomes report as of 30 June 2022

Priority 1: Place Shoalhaven Neighbourhood Services at the centre of community life

Implement the Aboriginal Inclusion framework improvement plan.

30% completed: 4 out of the 13 items identified in the improvement plan have been achieved.

Priority 2: Be a sustainable and dynamic organisation

Investigate the feasibility of becoming a registered Home Care Package (HCPP) provider.

PARTIALLY COMPLETED: Investigation was undertaken and recommendations from the findings were presented to committee. It was recommended that SNS becomes a registered home care package provider (HCPP) which was approved by committee. The start date of the implementation plan was delayed due to competing priorities i.e. COVID-19 management and implementing a new Client Management System (CMS). Further external factors also influenced the original recommendation as an additional application fee of approx. \$10,000 was introduced and the Federal Government advised of significant changes to the HCPP framework which would occur part way through our application process. In May 2022 committee agreed not to go ahead with the HCPP registration until the new framework is released. The committee will review the expansion of service delivery once we have transitioned to the new aged care framework.

Identify and develop opportunities to streamline our internal systems and processes.

PARTIALLY COMPLETED: Client Management System has been implemented and procedures for the social support team have been reviewed and modified.

Policy manual index has been reviewed and areas to streamline the framework still need further work to be undertaken.

Develop and implement a new data collection framework for our TEI funding which complies with Data Exchange (DEX).

COMPLETED: Data collection tools have been developed, reviewed and implemented. TEI Data is being recorded in the DEX portal.

Priority 3: Increase awareness and visibility of Shoalhaven Neighbourhood Services

Create a well-functioning website

COMPLETED : A new website was launched in 2021.

Organisational Update (continued)

Shoalhaven Neighbourhood Services Inc. funding summary

Social Support Program

Funded by Department of Health through the Commonwealth Home Support Programme Funding.

The funding for Social Support – Individual is in place until 30 June 2023. The funding model is undertaking a review and will transition to a new service delivery model known as the Support at home program which will include payment in arrears and the discontinuation of bulk funding.

NDIS registered provider: people eligible for the NDIS can choose to purchase services from SNS.

Brokerage services: people who receive a Home Care package are able to establish a Brokerage agreement and purchase services from SNS.

Full fee for service: people can use their own funds to purchase services.

Targeted Early Intervention Program

Funded by the Department of Communities and Justice: This funding is in place until 30 June 2023 with the possibility of a 2 year extension.

One-off funding received during the year

NSW Clubs Grant – Funding to deliver the Education, Networking, Training and Resourcing (ENTR) project to primary and high school students

Volunteer Grant – Funding to enable our volunteers to undertake accredited First Aid training.

Donations 2021-2022

Thank you to the people, community groups and organisations who have made formal donations and contributions.

Barry Nilsson Lawyers

Carol Armstrong

Nowra Makers Market

Shoalhaven City Council

Virtual City

Wonderful Women of Greenwell Point

Operational Update

People and Places 2021-2022

The new financial year started well with a flurry of activity in the Neighbourhood Centres. By August 2021, our doors closed once again to our regular community groups / activities and ongoing room hire participants due to COVID-19; along with our wonderful volunteers temporarily being stood down until reopening in 2022.

The program we were able to deliver under strict COVID-19 guidelines, was Tax Help. Our wonderful volunteers Jennifer and Sue continued to provide face-to-face assistance to community members, unable to lodge their tax returns on-line. Shoalhaven Neighbourhood Services were one of very few organisations willing to offer face-to-face appointments for Tax Help during this time.

Reopening the Neighbourhood Centres in January 2022, in line with Opening up NSW presented challenges, navigating the unprecedented influx of COVID-19 in Shoalhaven communities along with the mandatory health requirements for staff, clients and group/activity facilitators to enable return to centre capacity.

By mid-February, the Neighbourhood Centres adjusted to the return of self help and support groups as well as our ongoing room hire participants. The new year presented an opportunity to partner with Our Community Project, bringing Southern NILS (No Interest Loans Scheme) to our East Nowra Neighbourhood Centre on Mondays. The NILS program has assisted many community members manage their unexpected expenses for essential goods and services, without additional fees or interest, paying back within a 12-18 month period.

The Neighbourhood Centres were also able to provide a space for diverse groups and community sectors embracing "change" over the last five months. These included: Disability Employment Services; Family Services; Health Care Services; Health, Wellbeing and Social Inclusion; Literacy and Learning; Meditation; Men's Group; Multicultural Groups; Nowra Makers Markets; Photographic Exhibition; Self Help and Support Groups; Seniors Support; Shoalhaven Anti-Poverty; Social Participation Groups; Speech Therapy; Supervision Consultation; Women's Group and Youth Peer Support. In addition, to the return of our own facilitated programs Monkey Monday's Playgroup; Pram Walking – Active You and Stretch & Relax.

Our wonderful administrative volunteers thrived during the implementation of the new client management system and website, continuing to provide support to community members with form filling, composing emails and referrals to other services.

Thank you to our sub-lease tenants, group/activity facilitators and participants, long-term and one-off meeting room hire participants, volunteers and staff for their willingness to adapt and accept the ever changing environment, of the world we find ourselves in today.

We are looking forward to what is to come in the new financial year, to continue to nurture and grow.

VOLUNTEER CONTRIBUTION

Together, we make a difference



4,141.5 hours

**Time our
volunteers
contributed**



\$172,037.91

**Estimated financial
contribution to the
community**

Targeted Early Intervention update

In 2021-2022 our Neighbourhood Centre program was once again disrupted throughout the year in varying degrees due to COVID-19 and natural disasters.

Our capacity to facilitate and participate in community events was impacted slightly but we were fortunate enough to partake in a some events which included a Thrive together Expo, Prosperity in the Park - Family Fun Day, Harmony Week celebrations and a Neighbourhood Centre week stall which was held at the local East Nowra shops.

The Monkey Mondays Playgroup has continued to be held in a variety of ways throughout the year such as face to face and virtually, sometimes with masks and sometimes without. The number of people attending has fluctuated as people have juggled with COVID-19, illness or wild weather.

A highlight for the year was working in partnership with Healthy Cities Illawarra to offer an 8 week cooking program called 'Cook, Chill, Chat'. The program is a community program to increase social connections, happiness and healthy lifestyles.

At the conclusion of the program we have been supporting the participants to continue to meet by establishing a new Women's group called 'Cuppa & Chat'. The group have been coming together once a week to continue to increase their social connections and we have opened it up to new members.

Student placements continued during the year with two students being supervised this financial year.

A summary of the centre users, groups and community members we supported in the TEI program is shown on the graphs on page 11.



Student Molly at the Thrive Together Expo 2021



Playgroup fun!

Healthy Cities Illawarra

Cook Chill Chat Cooking Workshops

Do you want to **meet new people while learning healthy cooking tips and kitchen tricks?**

Join Us!

Shoalhaven Neighbourhood Services
East Nowra Neighbourhood Centre
2/80 Park Road Nowra 2541

Date: Starting Wednesday 11 May for 8 weeks
Time: 10:30am - 1.00pm (lunch included)
Cost: FREE
Bookings: To book your spot, contact Fiona, Community Worker on 4421 5077 or community@sns.org.au, or call Linda on 4283 8111
Bookings essential

Cook Chill Chat is a weekly community cooking program to increase social connections, happiness and healthfulness.

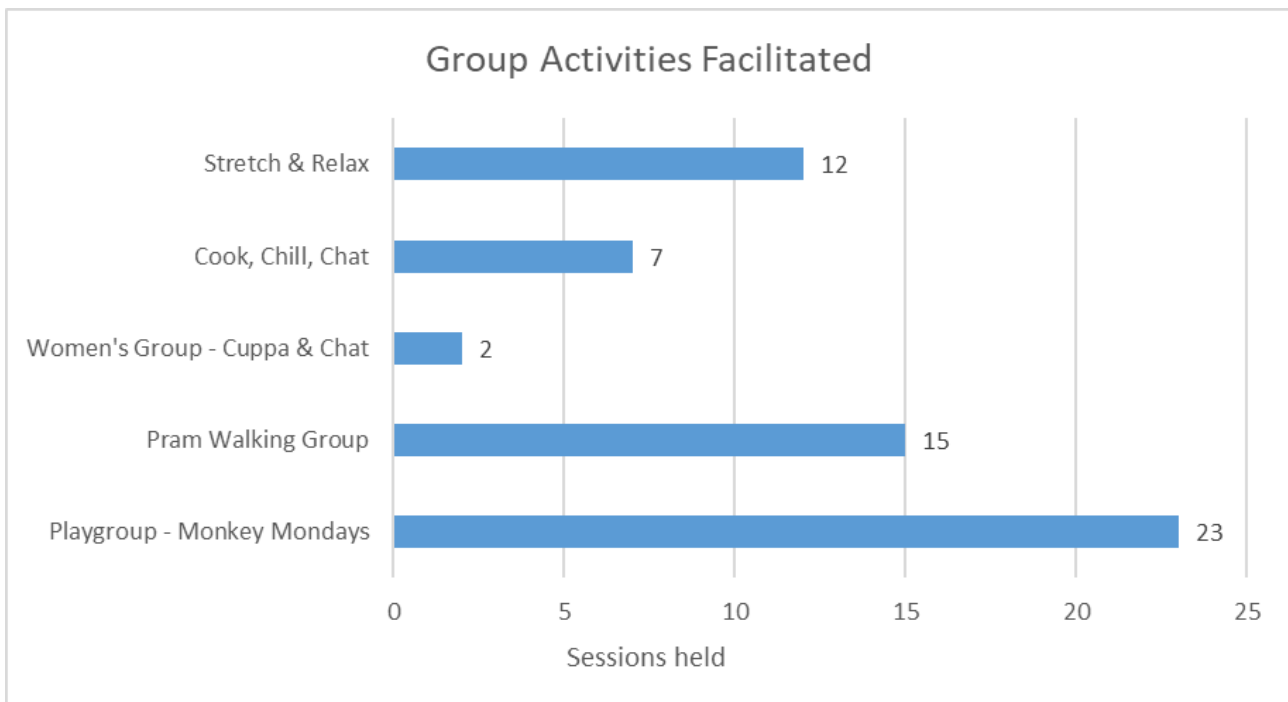
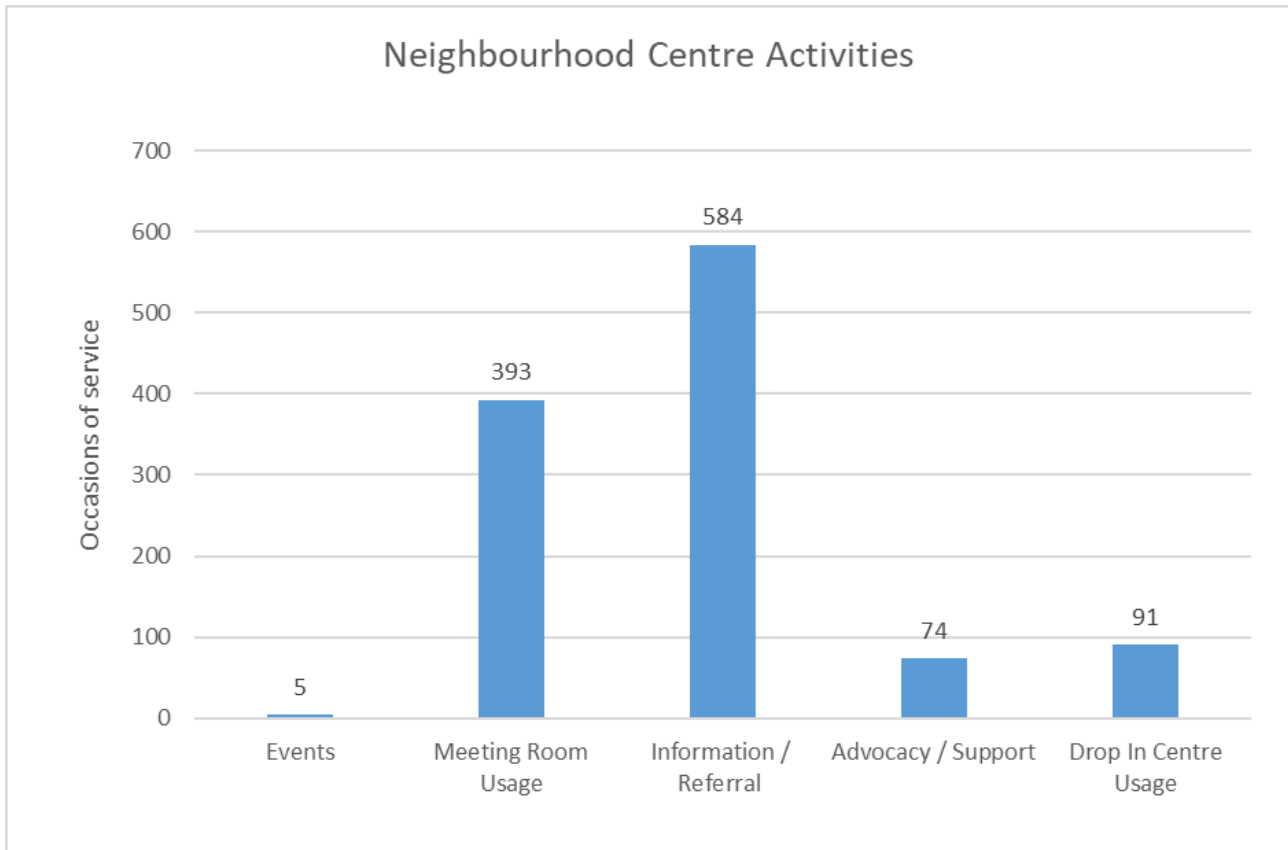
For more information, contact Linda t. 4283 8111 e. linda@healthycities.org.au

Supported by the Australian Government Department of Social Services. Go to www.dss.gov.au for more information.

SHOALHAVEN NEIGHBOURHOOD SERVICES

COOK • CHILL • CHAT

Targeted Early Intervention update (continued)



Social Support update

Our Social Support team is proud to have provided more than 5000 hours of support to people living at home in the north Shoalhaven area in the last financial year. This was in a period severely disrupted by external factors such as the continuing waves of the COVID-19 pandemic and the wet and windy weather with consequent flooding and widespread damage to local roads.

Our service enables the people we support to maintain and build their independence at home and in the community. It enables them to pursue activities away from home that they might not otherwise be able to engage in and to stay in touch with friends and make new ones. Our Group Outings provide a great opportunity for people to meet and form lasting friendships.

We became well versed in responding to change as the COVID-19 pandemic continued to disrupt the frequency and breadth of support that we were able to safely deliver. Our social support staff and volunteers took, and continue to take, great care to minimise contagion risks by sanitising their vehicles regularly, wearing personal protective equipment when required and maintaining social distance from others.

While the pandemic disrupted our services all year, we were able to tailor our activities each month consistent with the changing advice of government health authorities. We were out and about more actively when conditions were favourable and drew back to only supporting essential activities when the risks were less manageable. Essential activities include grocery shopping, attending medical appointments, filling scripts, personal banking and the like.

We spoke regularly with the people we support to alert them to the changing advice we were receiving and to discuss and agree what that meant for their circumstances. While most of the people we support are flexible and resumed wider activities when the conditions are favourable, that was not always the case.

Our Group Outings were substantially disrupted by state-wide COVID-19 lockdowns from July to September in 2021 and again from December 2021 to March 2022 due to the emergence of the Omicron variant which resulted in eleven scheduled outings being cancelled. We were able to resume outings from April 2022, consistent with health directives. We minimised the risk of contagion by hiring a Community Transport bus which allowed for social distancing.



Highlights from our group outings

Social Support update (continued)

Program Highlights – going beyond transport and company

Many of the people we support share, with other Australians, a common goal of wanting to live independently in their own homes for as long as they are able. While our homes often bring security and comfort, it is the ability to get out and about and away from home, when we need to, that can give us our greatest sense of independence. The essence of our Social Support Program is to be there for the people we support when they need or want to get away from home. The most visible element of that is the transport and companionship that we offer. But we also explore ways in which we can help the people we support to build their own capacity to get about when we are not with them.



Highlights from our outings

This year provided us with many new ways to engage in that. We helped one of our clients, Hazel, who was finding herself breathless when going out to do her shopping or on an outing, to explore the option of hiring portable oxygen bottles. That exercise taught us a lot about the prescription, supply and distribution of portable oxygen and it was a success in that Hazel secured a suitable supply of portable oxygen.

Three of the people we supported experienced new challenges in walking safely without falling both at home and when out and about. We were able to work with each of them to consider and accept the idea of trialling the use of a walker to help extend the distance that they could walk safely and comfortably. We were also able to help each of them find and secure good quality walkers which they are all now using very actively.

We worked with another of the people we support, Gloria, to explore the idea of using a mobility scooter to get to town and back from her home. Gloria really enjoyed test riding a number of scooters and would have purchased one if she had been able to find a way to secure it out of the weather. While we have not found the answer to the storage question, Gloria had a great time exploring the idea and testing the scooters.

These are just a few of the ways in which we have helped the people we support to bolster their confidence and their independence. There are many others including helping people to strengthen their mobile phone and computing knowledge and skills. This has helped many people to, in turn, build their connections to others who they aren't able to meet face to face.

Continuous improvement

Our social support team had an ongoing focus on COVID-19 safety measures this year, including the correct wearing of face masks, use of thermometers and sanitising of motor vehicles, to help minimise the risk of contagion to our clients. We also maintained our focus on first aid knowledge and training and ensured that our team members all have current certification in first aid.

Our efforts this year, to adopt new business systems, have already been rewarded with greater flexibility in delivering our services in the disruptive environment of the pandemic. The new business systems have also enabled us to be more responsive to the changing circumstances of the people we support.

Social Support update (continued)

We have developed a strong working relationship this year with Community Transport who provide the buses and drivers for our Social Outings. The bus travel helps to build the sense of companionship that the people who come along to our outings look forward to. This was particularly so on our recent trip to Bowral when the bus driver led the singalong on the way to the Tulip Festival.

Service delivery summary

We supported a total of 94 clients throughout this financial year including 75 people under the Commonwealth Home Support Programme (CHSP), 8 participants in the National Disability Insurance Scheme (NDIS) and 11 people who retained our services after accepting a Home Care Package (HCP).

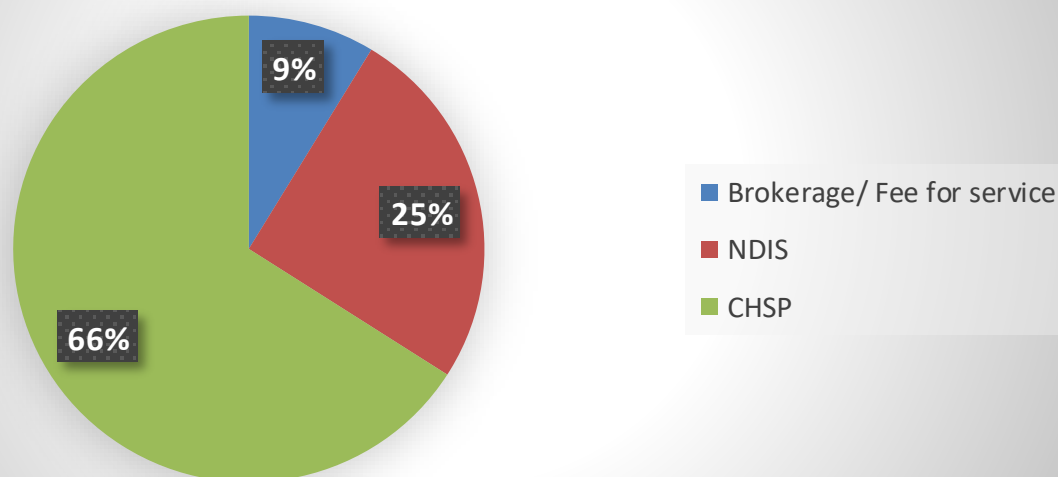
Twenty new people requested our support under the CHSP this year. Twenty one left our service, two retained our services on a fee-for-service basis after accepting HCPs and three retained our services after accepting HCPs by asking that we provide their services under their HCP. Those who left our service did so for a number of reasons including moving away from the local area, accepting an HCP and opting to receive their services from their HCP manager, entering Residential Care facilities or, sadly, passing away.

The Social Support Program received funding under the CHSP to provide a total of 6054 service hours during the 2021/2022 financial year. We were able to provide 3361.75 hours of support in that period. This was 436.75 hours less than last year and reflects the constraints imposed by the COVID-19 related restrictions – particularly on our Group Outings. While our service level was, on average, 55.53% of our funded contract, we did reach 81.36% of that contract during November when our Group Outings had resumed in full.

The Program delivered 1296.25 hours of support to our NDIS participants in the 2021/2022 financial year. This was 562.25 hours less than last year. This figure largely reflects the departure of one of our NDIS participants who had been receiving substantial support before his move away from the area.

The program also delivered 444 hours of support in the 2021/2022 financial year to those people who retained our services after they left the CHSP to accept a Home Care Package. That was 341 hours more than we provided to people who had accepted Home Care Packages last year.

Social Support service delivery 21/22



Shoalhaven Neighbourhood Services Inc

ABN 52 358 995 040

Annual Report - 30 June 2022

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Income Statement

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Statement by Member of Committee

Auditors' Report

**Shoalhaven Neighbourhood Services Inc
Committees' report
30 June 2022**

The committees present their report, together with the financial statements, on the incorporated association for the year ended 30 June 2022.

Committee members

The following persons were committee members of the incorporated association during the whole of the financial year and up to the date of this report, unless otherwise stated:

Debra Waddell - President
Judith Reardon - Vice President
Emma Wood - Secretary
Alan Stasiukynas - Treasurer
Anne Talbot
Louisa Stewart
Louise Byrne

Principal activities

During the financial year the principal continuing activities of the incorporated association consisted of:

- Essential community services for residents residing in the Northern Shoalhaven Region including Neighbourhood Centre activities and events, Aged Care and Disability Programs

On behalf of the committees



Debra Waddell
President



Alan Stasiukynas
Treasurer

24 October 2022

Shoalhaven Neighbourhood Services Inc
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30 June 2022

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General information

The financial statements cover Shoalhaven Neighbourhood Services Inc as an individual entity. The financial statements are presented in Australian dollars, which is Shoalhaven Neighbourhood Services Inc's functional and presentation currency.

Shoalhaven Neighbourhood Services Inc is a not-for-profit incorporated association, incorporated and domiciled in Australia. Its registered office and principal place of business are:

Registered office	Principal place of business
41 Worrigee Street Nowra NSW 2541	

A description of the nature of the incorporated association's operations and its principal activities are included in the committees' report, which is not part of the financial statements.

The financial statements were authorised for issue on 24 October 2022.

Shoalhaven Neighbourhood Services Inc
Statement of profit or loss and other comprehensive income
For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Revenue			
ATO Cash Flow Boost		-	21,815
Membership Fees		55	43
Rent Received		38,329	38,567
Interest Recieved		331	855
DSS Funding		245,039	240,944
Community Services Recurrent		186,819	181,196
Other Non-recurrent Funding		23,064	60,871
Funding Carried Over		6,083	-
Fees & Charges		21,280	4,858
Sponsorship		250	1,000
Service Management Fee		79,081	76,582
Photocopier Usage		22	56
Donations		5,039	19,751
Venue Hire		4,987	6,621
SS Client Cont.		12,398	15,858
Printing/Stationery Recoverable		7,599	7,658
N.D.I.S 1.1		76,541	115,439
		<u>96,538</u>	<u>138,955</u>
Total revenue		<u>706,917</u>	<u>792,114</u>

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes

Shoalhaven Neighbourhood Services Inc
Statement of profit or loss and other comprehensive income
For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Expenses			
Audit Fees		(4,000)	(6,396)
Advertising		(617)	(609)
Bank Charges		(122)	(119)
Catering		(638)	(448)
Cleaning		(7,749)	(8,493)
Computer Expenses		(4,452)	(1,514)
Contractor Wages		(17,872)	(15,596)
Depreciation		(192)	(1,099)
Donations		-	(9,581)
Electricity		(3,045)	(3,564)
Equipment		(3,562)	(13,100)
Health & Safety		(2,481)	(8,152)
Hire of Plant & Equipment		(1,320)	(1,490)
Insurance		(9,554)	(8,612)
Long Service Leave		(3,395)	(5,249)
Police Checks		(92)	(968)
Postage		(964)	(1,439)
Printing & Stationery		(11,201)	(11,135)
Project Costs		(23,150)	(12,345)
Prov. Temporary Staff		400	3,061
Rent		(15,637)	(14,420)
Repairs & Maintenance		(1,836)	(4,795)
Security Costs		(1,026)	(1,233)
Service Improvements		-	(18,205)
Service Management Fees		(79,081)	(76,582)
Staff Training & Welfare		(274)	(1,017)
Subscriptions		(7,138)	(4,423)
Superannuation		(42,835)	(38,972)
Telephone		(5,947)	(6,215)
Travel Allowance		(18,343)	(18,097)
Volunteers Exp		(17,394)	(16,756)
Wages		(422,858)	(424,229)
Waste Disposal		-	(990)
Water		(37)	(76)
Workers Comp		(9,054)	(8,600)
Total expenses		<u>(715,466)</u>	<u>(741,458)</u>
Surplus/(deficit) before income tax expense		(8,549)	50,656
Income tax expense		-	-

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes

Shoalhaven Neighbourhood Services Inc
Statement of profit or loss and other comprehensive income
For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Surplus/(deficit) after income tax expense for the year attributable to the members of Shoalhaven Neighbourhood Services Inc	9	(8,549)	50,656
Other comprehensive income for the year, net of tax		-	-
Total comprehensive income for the year attributable to the members of Shoalhaven Neighbourhood Services Inc		<u>(8,549)</u>	<u>50,656</u>

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes

Shoalhaven Neighbourhood Services Inc
Statement of financial position
As at 30 June 2022

	Note	2022 \$	2021 \$
Assets			
Current assets			
Cash and cash equivalents	3	403,794	429,434
Trade and other receivables	4	8,130	11,846
Other	5	3,004	2,832
Total current assets		<u>414,928</u>	<u>444,112</u>
Non-current assets			
Property, plant and equipment	6	76	268
Total non-current assets		<u>76</u>	<u>268</u>
Total assets		<u>415,004</u>	<u>444,380</u>
Liabilities			
Current liabilities			
Trade and other payables	7	24,300	33,001
Employee benefits	8	67,796	79,922
Total current liabilities		<u>92,096</u>	<u>112,923</u>
Total liabilities		<u>92,096</u>	<u>112,923</u>
Net assets		<u>322,908</u>	<u>331,457</u>
Equity			
Retained surpluses	9	322,908	331,457
Total equity		<u>322,908</u>	<u>331,457</u>

The above statement of financial position should be read in conjunction with the accompanying notes

Shoalhaven Neighbourhood Services Inc
Statement of changes in equity
For the year ended 30 June 2022

	Issued capital \$	Reserves \$	Retained profits \$	Total equity \$
Balance at 1 July 2020	-	-	280,801	280,801
Surplus after income tax expense for the year	-	-	50,656	50,656
Other comprehensive income for the year, net of tax	-	-	-	-
Total comprehensive income for the year	-	-	50,656	50,656
Balance at 30 June 2021	-	-	331,457	331,457
	Issued capital \$	Reserves \$	Retained profits \$	Total equity \$
Balance at 1 July 2021	-	-	331,457	331,457
Deficit after income tax expense for the year	-	-	(8,549)	(8,549)
Other comprehensive income for the year, net of tax	-	-	-	-
Total comprehensive income for the year	-	-	(8,549)	(8,549)
Balance at 30 June 2022	-	-	322,908	322,908

The above statement of changes in equity should be read in conjunction with the accompanying notes

Shoalhaven Neighbourhood Services Inc
Statement of cash flows
For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Cash flows from operating activities			
Receipts from customers (inclusive of GST)		710,302	819,893
Payments to suppliers and employees (inclusive of GST)		(736,273)	(716,605)
		(25,971)	103,288
Interest received		331	855
Net cash from/(used in) operating activities		(25,640)	104,143
Net cash from investing activities		-	-
Net cash from financing activities		-	-
Net increase/(decrease) in cash and cash equivalents		(25,640)	104,143
Cash and cash equivalents at the beginning of the financial year		429,434	325,291
Cash and cash equivalents at the end of the financial year	3	<u>403,794</u>	<u>429,434</u>

The above statement of cash flows should be read in conjunction with the accompanying notes

Shoalhaven Neighbourhood Services Inc
Notes to the financial statements
30 June 2022

Note 1. Significant accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

New or amended Accounting Standards and Interpretations adopted

The incorporated association has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

Basis of preparation

In the committees' opinion, the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements.

These are special purpose financial statements that have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and New South Wales legislation the Associations Incorporation Act 2009, the Charitable Fundraising Act 1991 and associated regulations. The committees have determined that the accounting policies adopted are appropriate to meet the needs of the members of Shoalhaven Neighbourhood Services Inc.

These financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') and the disclosure requirements of AASB 101 'Presentation of Financial Statements', AASB 107 'Statement of Cash Flows', AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors', AASB 1048 'Interpretation of Standards' and AASB 1054 'Australian Additional Disclosures', as appropriate for not-for profit oriented entities.

Historical cost convention

The financial statements have been prepared under the historical cost convention, except for, where applicable, the revaluation of financial assets and liabilities at fair value through profit or loss, financial assets at fair value through other comprehensive income, investment properties, certain classes of property, plant and equipment and derivative financial instruments.

Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the incorporated association's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

Note 1. Significant accounting policies (continued)

Revenue recognition

The incorporated association recognises revenue as follows:

Revenue from contracts with customers

Revenue is recognised at an amount that reflects the consideration to which the incorporated association is expected to be entitled in exchange for transferring goods or services to a customer. For each contract with a customer, the incorporated association: identifies the contract with a customer; identifies the performance obligations in the contract; determines the transaction price which takes into account estimates of variable consideration and the time value of money; allocates the transaction price to the separate performance obligations on the basis of the relative stand-alone selling price of each distinct good or service to be delivered; and recognises revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.

Sale of goods

Revenue from the sale of goods is recognised at the point in time when the customer obtains control of the goods, which is generally at the time of delivery.

Rendering of services

Revenue from a contract to provide services is recognised over time as the services are rendered based on either a fixed price or an hourly rate.

Interest

Interest revenue is recognised as interest accrues using the effective interest method. This is a method of calculating the amortised cost of a financial asset and allocating the interest income over the relevant period using the effective interest rate, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset to the net carrying amount of the financial asset.

Other revenue

Other revenue is recognised when it is received or when the right to receive payment is established.

Income tax

As the incorporated association is a charitable institution in terms of subsection 50-5 of the Income Tax Assessment Act 1997, as amended, it is exempt from paying income tax.

Current and non-current classification

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

Shoalhaven Neighbourhood Services Inc
Notes to the financial statements
30 June 2022

Note 1. Significant accounting policies (continued)

A liability is classified as current when: it is either expected to be settled in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within 12 months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

Deferred tax assets and liabilities are always classified as non-current.

Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Trade and other receivables

Trade receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any allowance for expected credit losses. Trade receivables are generally due for settlement within 30 days.

The incorporated association has applied the simplified approach to measuring expected credit losses, which uses a lifetime expected loss allowance. To measure the expected credit losses, trade receivables have been grouped based on days overdue.

Other receivables are recognised at amortised cost, less any allowance for expected credit losses.

Property, plant and equipment

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a straight-line basis to write off the net cost of each item of property, plant and equipment (excluding land) over their expected useful lives as follows:

Buildings	40 years
Leasehold improvements	3-10 years
Plant and equipment	3-7 years

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

Leasehold improvements are depreciated over the unexpired period of the lease or the estimated useful life of the assets, whichever is shorter.

An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the incorporated association. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.

Note 1. Significant accounting policies (continued)

Impairment of non-financial assets

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

Trade and other payables

These amounts represent liabilities for goods and services provided to the incorporated association prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee benefits

Short-term employee benefits

Liabilities for wages and salaries, including non-monetary benefits, annual leave and long service leave expected to be settled wholly within 12 months of the reporting date are measured at the amounts expected to be paid when the liabilities are settled.

Other long-term employee benefits

The liability for annual leave and long service leave not expected to be settled within 12 months of the reporting date are measured at the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

Fair value measurement

When an asset or liability, financial or non-financial, is measured at fair value for recognition or disclosure purposes, the fair value is based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date; and assumes that the transaction will take place either: in the principal market; or in the absence of a principal market, in the most advantageous market.

Fair value is measured using the assumptions that market participants would use when pricing the asset or liability, assuming they act in their economic best interests. For non-financial assets, the fair value measurement is based on its highest and best use. Valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, are used, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

Note 1. Significant accounting policies (continued)

Goods and Services Tax ('GST') and other similar taxes

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the tax authority is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the tax authority.

New Accounting Standards and Interpretations not yet mandatory or early adopted

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet mandatory, have not been early adopted by the incorporated association for the annual reporting period ended 30 June 2022. The incorporated association has not yet assessed the impact of these new or amended Accounting Standards and Interpretations.

Note 2. Critical accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

Estimation of useful lives of assets

The incorporated association determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

Shoalhaven Neighbourhood Services Inc
Notes to the financial statements
30 June 2022

Note 2. Critical accounting judgements, estimates and assumptions (continued)

Employee benefits provision

As discussed in note 1, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

Note 3. Cash and cash equivalents

	2022	2021
	\$	\$
<i>Current assets</i>		
Cash on Hand	500	500
IMB Cheque Account	36,969	33,060
IMB High Interest Account	365,753	395,242
IMB Visa Card	572	632
	<u>403,794</u>	<u>429,434</u>

Note 4. Trade and other receivables

	2022	2021
	\$	\$
<i>Current assets</i>		
Trade Debtors	5,554	9,478
Input Tax Credits	2,576	2,368
	<u>8,130</u>	<u>11,846</u>

Note 5. Other

	2022	2021
	\$	\$
<i>Current assets</i>		
Prepayments	<u>3,004</u>	<u>2,832</u>

Shoalhaven Neighbourhood Services Inc
Notes to the financial statements
30 June 2022

Note 6. Property, plant and equipment

	2022 \$	2021 \$
<i>Non-current assets</i>		
Plant and equipment - at cost	76	268

Reconciliations

Reconciliations of the written down values at the beginning and end of the current financial year are set out below:

	Plant & Equipment \$	Total \$
Balance at 1 July 2021	268	268
Depreciation expense	(192)	(192)
Balance at 30 June 2022	76	76

Note 7. Trade and other payables

	2022 \$	2021 \$
<i>Current liabilities</i>		
Trade Payables	10,740	14,138
Accrued Expenses	815	555
Income in Advance	2,253	-
GST Payable	5,930	14,226
Payroll PAYG Withholding	4,562	4,082
	<u>24,300</u>	<u>33,001</u>

Note 8. Employee benefits

	2022 \$	2021 \$
<i>Current liabilities</i>		
Annual Leave	42,655	53,320
Long service leave	25,141	21,746
Employee benefits	-	4,856
	<u>67,796</u>	<u>79,922</u>

Shoalhaven Neighbourhood Services Inc
Notes to the financial statements
30 June 2022

Note 9. Retained surpluses

	2022	2021
	\$	\$
Retained surpluses at the beginning of the financial year	331,457	280,801
Surplus/(deficit) after income tax expense for the year	(8,549)	50,656
Retained surpluses at the end of the financial year	<u>322,908</u>	<u>331,457</u>

Note 10. Events after the reporting period

No matter or circumstance has arisen since 30 June 2022 that has significantly affected, or may significantly affect the incorporated association's operations, the results of those operations, or the incorporated association's state of affairs in future financial years.

Shoalhaven Neighbourhood Services Inc
Committees' declaration
30 June 2022

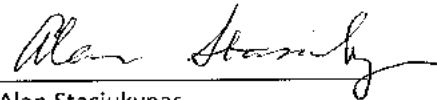
In the committees' opinion:

- the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. Accordingly, as described in note 1 to the financial statements, the attached special purpose financial statements have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and New South Wales legislation the Associations Incorporation Act 2009, the Charitable Fundraising Act 1991 and associated regulations;
- the attached financial statements and notes comply with the Accounting Standards as described in note 1 to the financial statements;
- the attached financial statements and notes give a true and fair view of the incorporated association's financial position as at 30 June 2022 and of its performance for the financial year ended on that date; and
- there are reasonable grounds to believe that the incorporated association will be able to pay its debts as and when they become due and payable.

On behalf of the committees



Debra Waddell
President



Alan Stasiukynas
Treasurer

24 October 2022

SHOALHAVEN NEIGHBOURHOOD CENTRE SERVICE MANAGEMENT FUND

Taxation Depreciation Schedule - Detailed
Period 01/07/2021 to 30/06/2022

Asset Code	Description	Acquisition Date	Priv. Use %	Cost	Open Adj. Value	Disposal Date	Term. Value	Disposals		Decline in Value		Deduction for Decline	Close Adj. Value
								Assessable	Deductible	Eff. Life or %	YTD		
A	COMPUTER EQUIPMENT												
4	RECEPTION AREA BENCHES & CABINETS	29/08/2011	-	3410	52	-	-	-	-	10.00 P	52	-	-
5	TELEPHONES	30/09/2011	-	1920	45	-	-	-	-	10.00 P	45	-	-
6	PORTABLE AUDIO EQUIPMENT	07/05/2013	-	945	171	-	-	-	-	10.00 P	95	-	76
TOTAL													
					<u>6275</u>				<u>0</u>		<u>192</u>	<u>0</u>	<u>76</u>
					<u>6275</u>				<u>0</u>		<u>192</u>	<u>0</u>	<u>76</u>
					Less balancing adjustment offset				<u>0</u>				
					Assessable income				<u>0</u>	Total deduction for decline in value	<u>192</u>		

* Asset has cost limit

Notes:

- Assets allocated to taxation pools are not included in this report.
- Where a taxation pool is set up refer to the relevant pool schedule report for details of decline in value for the pool.
- For disposed assets that have non-taxable use refer to Capital Gains Schedule report for any gain or loss resulting from a CGT K7 event.
- The Open Adj. Value includes second element of cost (additional expense) incurred in the current year. Hence, this amount may vary from the Close Adj. Value from the previous year.
- Assets that have been fully depreciated in a prior year are excluded based on the selection made for this report.


Taxpayer's Signature

Independent Auditor's Report

To the Members of Shoalhaven Neighbourhood Services Inc.

Opinion

We have audited the financial report of Shoalhaven Neighbourhood Services Inc ("the Entity") which comprises the balance sheet as at 30 June 2022, the income statement, statement of changes in equity, cash flow statement and notes to the financial statements, including a summary of significant accounting policies, and the declaration by those charged with governance.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Entity as at 30 June 2022, and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 of the financial statements.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Entity meet the requirements of Note 1. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Information Other than the Financial Report and Auditor's Report Thereon

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the special purpose financial report in accordance with the accounting policies described in Note 1 of the financial statements and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.



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In preparing the special purpose financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

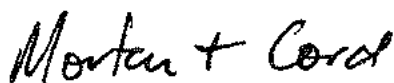
Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at:

https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of our auditor's report.



Morton & Cord
Chartered Accountants

Nowra

24 October 2022



Michael Lees
Partner

Organisational positions

SHOALHAVEN NEIGHBOURHOOD SERVICES INC. MANAGEMENT COMMITTEE 2021-2022



Debra Waddell
President



Judith Reardon
Vice President



Alan Stasiukynas
Treasurer



Emma Wood
Secretary



Anne Talbot
Committee Member



Louisa Stewart
Committee Member



Louise Byrne
*Committee Member,
as of 22 November 2021*

SHOALHAVEN NEIGHBOURHOOD SERVICES INC. OUR TEAM

MAXINE EDWARDS
MANAGER



NIGEL RIDGWAY
TEAM LEADER



FIONA LAM
COMMUNITY
WORKER



LISA MILAKOVIC
OPERATIONS OFFICER



JACQUI MAY
ADMINISTRATION
ASSISTANT



Organisational positions (continued)

Direct Support Workers



Anna



Anne



Barbara



David



Emma



Joan



Pip

Volunteers

Alan S

Anne T

Christine A

Colleen L

David C

Debra W

Elisabeth S

Emma W

Gervis T

Gordon C

Heather D

Helen S

Judith R

Kathy S

Keith M

Lisa F

Louisa S

Louise B

Neville F

Philippa L

Robyn M

Roslyn R

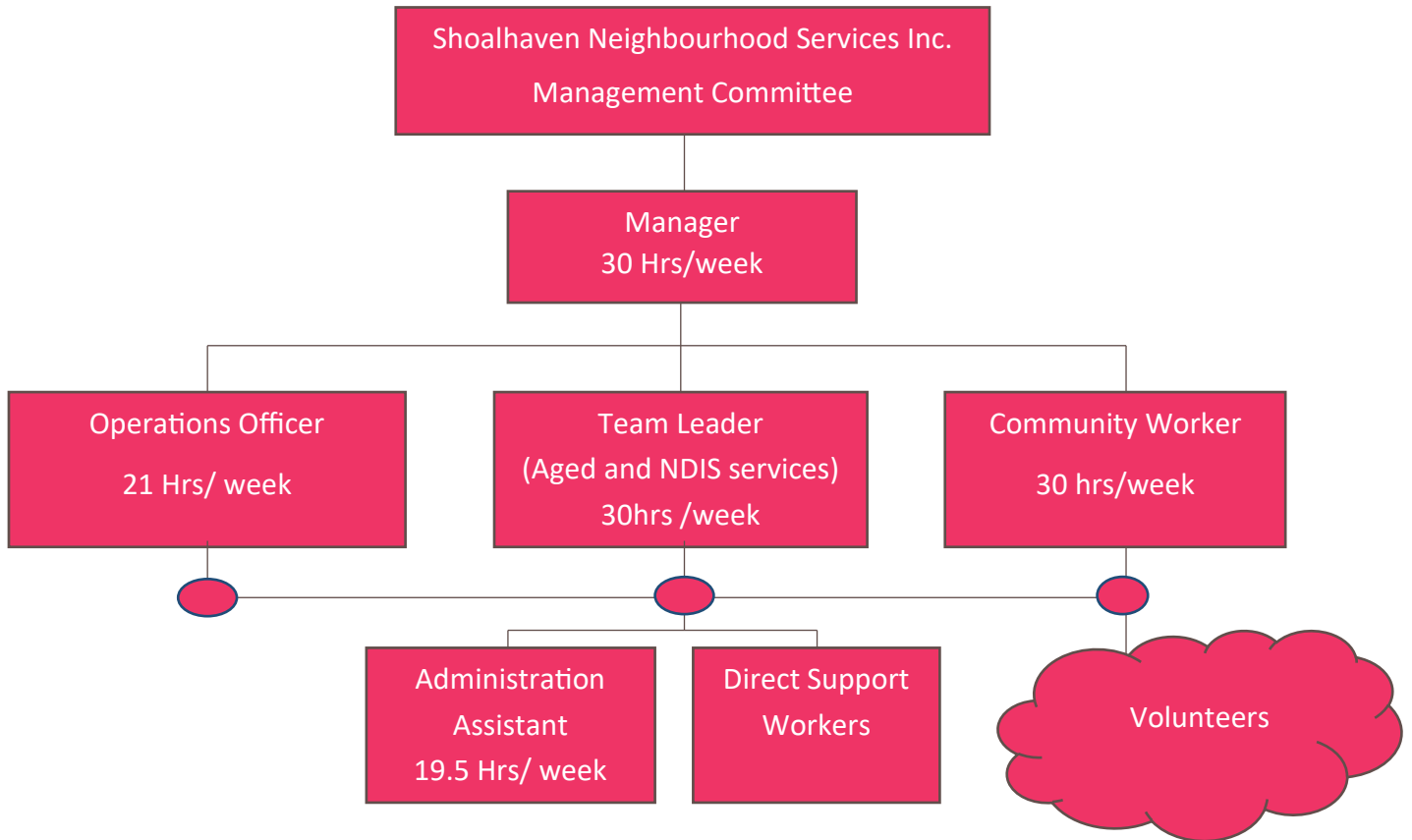
Sylvia P

William P

We send our best wishes to staff and volunteers who have left us this year and thank them for the contributions they made.

Organisational positions (continued)

ORGANISATIONAL STRUCTURE



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Our Vision is to provide flexible opportunities to communities in the Shoalhaven that will contribute to a resilient, connected, caring and vibrant community.

Our Mission is to be a dynamic, sustainable and visible organisation that is aware, understanding and responsive to the needs of the community and it's members and meets those needs through partnerships and advocacy.



SHOALHAVEN NEIGHBOURHOOD SERVICES INC.

Stronger connections. Stronger communities.

www.sns.org.au